

Learning Ladder Authorization to Administer Medication Form

Directions:

- Must be in original container with the child's name, dosage and directions for administration.
- Parent must complete all unshaded boxes. Use N/A if a box is not applicable.
- Learning Ladder staff must review the form and complete the shaded boxes.
- A new form is required when there are any changes or medication is replaced or refilled.
- Learning Ladder will not administer the first dose of a new medication to a child.
- Staff will call the child's parent prior to administering an "as needed" medication.

Child Name		Birth Date
Name of Medication		
Dosage Amount		Medication Expiration Date (as listed on label)
Authorization Start Date		Authorization End Date
How to be administered: Orally (Swallowed) Topically (Applied to skin) By Device (Detailed instructions and demonstration of use must be provided to staff by parents) Other _____	Time(s) to be administered:	
	Type of medication: Prescription Over-The-Counter Diaper Cream Other	If "as needed", describe symptoms:
Yes No N/A - Does the over-the-counter (OTC) medication label indicate the child's physician should be consulted? If "yes", I have consulted with my child's physician and I am authorizing a dosage consistent with the physician's recommendation. _____ <i>Parent Initials</i>		
Additional Information/Special Instructions:		
<i>I hereby authorize the staff of Learning Ladder to administer the medication above to my child</i>		
Parent Name		Date
Staff Use		
Medication is in original container and labeled with the child's name and the label includes dosage and directions for administration.		
Received & Reviewed By Staff Member		Date
		Form Renewal/ Expiration Date